

R 202223Z DEC 07 ZUI ASN-P01354000040
FM COGARD INTSUPRTCOM ALAMEDA CA//PF//
TO AIG 11951
INFO COMCOGARD PERSCOM ARLINGTON VA//RPM//
COMCOGARD MLC LANT NORFOLK VA//PF//
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COGARD INTSUPRTCOM BOSTON MA//PF//
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COGARD INTSUPRTCOM HONOLULU HI//PF//
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COGARD INTSUPRTCOM SEATTLE WA//PF//
COGARD INTSUPRTCOM ST LOUIS MO//PF//
COGARD DEPLOYABLE OPS GROUP WASHINGTON DC//DG1//
BT

UNCLAS //NO1310//

SUBJ: 2008 RESERVE JUNIOR OFFICER ASSIGNMENT PANEL FOR D11 AOR -
INITIAL

A. RESERVE POLICY MANUAL

1. THIS MSG INITIATES THE 2008 SELECTED RESERVE JUNIOR OFFICER (RJO) ASSIGNMENT SEASON FOR UNITS AND MEMBERS SERVICED BY ISC ALAMEDA (PF). IAW REF A, THE 2008 RJO ASSIGNMENT PANEL WILL CONVENE MAY 8-9 2008.

2. THE FOLLOWING OUTLINES THE RJO ASSIGNMENT PROCESS ACTION ITEMS AND THE TIMELINE FOR COMPLETION:

A. 04FEB08: ISC ALAMEDA RELEASE SHOPPING LIST VIA MSG.

B. 04APR08: COMMAND CONCERNS AND POSITION VALIDATION SUBMITTED TO ISC ALAMEDA (PF). GUIDANCE FOR SUBMISSION WILL BE TRANSMITTED VIA SEPCOR.

C. 07APR08: ASSIGNMENT PANEL MBRSHIP CONFIRMED.

D. 18APR08: PRECEPTS AND READ AHEADS SUBMITTED TO PANEL MBRS.

E. 02MAY08: ASSIGNMENT DECONFLICTION COMPLETED BY ISC (PF).

F. 08-09MAY08: ASSIGNMENT PANEL CONVENES. LOCATION TBD.

G. 16MAY08: PANEL RESULTS PUBLISH VIA MSG.

H. 30MAY08: ORDERS ISSUED IN DIRECT ACCESS.

I. 13JUN08: MBR DEADLINE TO DECLINE ORDERS.

J. 01JUL08: TRANSFERS EFFECTED.

3. TO ENSURE EQUITABLE ASSIGNMENT OPPORTUNITIES ISC ALAMEDA WILL SUSPEND THE OFF-SEASON ASSIGNMENT PROCESS AFTER 01MAR08. ALL OFFICERS REQUIRING A SELRES POSITION AFTER THIS DATE WILL BE REQUIRED TO COMPETE AT THE ASSIGNMENT PANEL.

4. UNITS REQUIREMENTS:

A. PROVIDE ISC ALAMEDA (PF) WITH NAME OF UNIT POC TO COORDINATE COMMAND CONCERNS AND POSITION VALIDATION VIA E-MAIL NLT 04FEB08.

B. ENSURE ALL ASSIGNED RJOs ARE PROVIDED A COPY OF THIS MSG.

C. ENDORSE RJOs E-RESUME.

5. RESERVE JUNIOR OFFICER REQUIREMENTS:

A. RJOs IN THE FOLLOWING CATEGORIES ARE REQUIRED TO SUBMIT AN E-RESUME IF:

(1) TOUR COMPLETE.

(2) SELECTED FOR THE NEXT HIGHER PAYGRADE.

(3) ASSIGNED TO AN UNBUDGETED POSITION.

B. RJOs IN THE FOLLOWING CATEGORIES MAY SUBMIT AN E-RESUME FOR PANEL CONSIDERATION:

(1) NOT TOUR COMPLETE. REQUIRES CMD ENDORSEMENT ON E-RESUME.

(2) RJOs ASSIGNED TO IRR. IRR MBRS WILL REQUIRE RPM APPROVAL PRIOR TO ORDERS BEING ISSUED.

C. SUBMIT E-RESUME VIA DIRECT ACCESS.

D. SUBMIT THREE MOST RECENT OERS AND ANY OTHER INFORMATION (I.E. LTR OF RECOMMENDATION, AWARDS, COURSE INFORMATION, ETC.) NOT CONTAINED IN DIRECT ACCESS. OERS AND ADDITIONAL INFORMATION SHOULD BE MAILED OR SCANNED AND E-MAILED TO: GARY J. BEUTLER, COAST GUARD INTEGRATED SUPPORT COMMAND ALAMEDA, COAST GUARD ISLAND, BLDG 21, ALAMEDA CA 94501. MBRS ARE RESPONSIBLE FOR ENSURING THEIR DOCUMENTATION IS RCVD BY ISC ALAMEDA (PF) PRIOR TO 14 APRIL 08.

E. ENSURE MBR INFO IN DIRECT ACCESS IS UP TO DATE PRIOR TO SUBMISSION OF PKG. TO UPDATE, USE THE FOLLOWING PATH IN DIRECT ACCESS: HOME-SELF SERVICE-EMPLOYEE-TASKS-E-MAIL ADDRESSES.

6. ISC ALAMEDA(PF) POC AFTER 07JAN08: MR. GARY BEUTLER (GARY.J.BEUTLER AT USCG.MIL). FOR QUESTIONS PRIOR TO 07JAN08

CONTACT LCDR SARAH REED (SARAH. S. REED AT USCG. MIL).

7. INTERNET RELEASE AUTHORIZED.

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